

## What does a tax accountant need from you?



- **Ins and Outs:**

It's simple enough; all a tax accountant needs to know is “What did you earn?” and “What did it cost you to earn that income?” The rest is about details.

- **Use checklists to save on fees!**

By accessing a good checklist, like the one found on this homepage, the more complete your records will be.



The more complete your records are the less time it will take to prepare your returns and the cost will be lower; the more incomplete your records, the more time it takes, the higher the cost will be.

- **The finer points matter!**



Instead of just ticking a box, try this. Prepare a list that ensures you are providing your tax preparer with the amounts earned and spent, in dollars.

Facts like how much time you worked at home in a dedicated office; how many kilometres you travelled for work and details of your car or ute's registration number. One of the most overlooked items? Tax invoice and loan docs for that new work vehicle, or major new equipment purchases.

- **Don't be afraid to ask!**



While it is true that the tax office allows tax agents access to much info that they already know about you, there are often other crucial facts that aren't present in your MyGov or Online Services accounts.

It's much better to ask for direction if at all unsure. Your tax professional is going to be happy you did and ready and willing. Why? They know that the better your questions, the better the results they can provide for you.



- **Here is a good test – when you call the Accountant's office**

Do they take your call quickly? You'd be surprised at how few actually do; better ones care enough to treat your call with timely respect.

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